

**INDRAPRASTHA INSTITUTE OF INFORMATION TECHNOLOGY,  
DELHI  
(IIIT-DELHI)**

Okhla Industrial Estate, Phase III  
New Delhi 110020  
(Tel No 011-26907400, Website: [www.iiitd.ac.in](http://www.iiitd.ac.in))

**NOTICE INVITING TENDER FOR SITC OF 100kva UPS BATTERIES**

IIIT-Delhi invites sealed financial bid along with EMD from reputed agencies / companies for Supply, Installation, Testing and Commissioning (SITC) of 100 KVA UPS, Sealed Maintenance Free VRLA batteries at IIITD campus, New Delhi as per details below:

**Bid Schedule**

Date of start and downloading the tender	<b>18 Mar 2016</b>
Earnest Money Deposit (EMD)	<b>Rs. 25,000/-</b> in the form of Demand Draft in favour of "IIITD-Collection Account" payable at New Delhi
Last date and time for submission of tender	<b>20 Apr 2016 at 1400 Hrs.</b> (tender may be deposited in the Tender Box kept in Service Block of the Institute)
Date and time of bid opening	<b>20 Apr 2016 at 1500 Hrs</b>
Address for communication & submission of tender documents and opening of technical bid	IIIT-DELHI Okhla Industrial Estate, Phase III New Delhi 110020

**Scope of Work**

SITC of **126 no. of Sealed Maintenance free (SMF) VRLA 100 AH/ 12 V batteries under "Buy-back offer"** through limited tender from authorized dealers/OEM. The batteries must be in accordance with the specification laid down in **Annexure A** and should be compatible with the existing U.P.S.

**Pre-qualification Criteria**

- i. **Eligibility criteria:** Original Equipment Manufacturer (OEM), Authorized Dealer/Supplier from Original Equipment manufacturer (OEM). The tenderer shall have to submit authorization certificate from OEM as authorized representatives for supply and service support after the sale.
- ii. The agencies / companies who fulfill the pre-qualification criteria mentioned below will only be considered for opening of financial bid:

S. No.	Particulars	Document (s) to Annex
1	The Company should be in existence for last <b>Three</b> years.	Certified copy of registration certificate.
2	Company should have an average turnover of Rs.20 lacs in similar field in previous three financial years ending on 31.03.2014.	CA certified copy of turnover from annual maintenance contracts.
3	Company should have experience of similar work in Institute/Academic Institute/Public Sector Undertaking/MNC/ Corporate Sector during last three (02) years.	Certified Copies of Work orders/ Experience certificate etc. on letter head of the client / customer.
4	Company should have valid PAN, Service Tax, VAT, Sales Tax registration	Certified Copy of each document
5	Company should not have been barred / blacklisted for taking up similar work in any organization	A certification to this effect on the letter of the bidder.
6	Earnest Money Deposit (EMD)	Rs. 10,000/- in the form of Demand Draft in favour of "IIITD-Collection Account" payable at New Delhi

- iii. Certificate in r/o brand complying as per specification laid down in (**Annexure A**). Additional details as required in Annexure A may also be provided.
- iv. All batteries will be covered under a minimum guarantee **of three years**.
- v. In case the batteries are found faulty during the guarantee period the Firm shall replace the batteries. No extra charges will be paid for the replacement. The replacement of faulty batteries will be carried out within 24 hours.
- vi. The order will be placed for 126 Nos. of batteries. However, the institute has the right to increase or decrease the number of batteries.
- vii. The supplier will install the batteries on site (**Annexure A**)
- viii. The Validity of quotation shall be 45 days from the last date of submission of quotation.
- ix. After sales service - The supplier should have to provide after sales service free of cost in Warranty/Guaranty period at IIITD site.
- x. Special discount/rebate admissible to Educational Institution/University may be specifically indicated in the quotation.
- xi. The prices will be quoted as per (**Annexure B**) with the provision of buyback of the existing faulty batteries. So the net price of a battery will be worked out as– quoted Price for new battery – quoted Price for old battery (buy back). However, both prices will be quoted separately.
- xii. A survey can be made by the bidders for quoting the price for buy back of old batteries, if required so. The old batteries on "Buy Back" will be handed over to the successful firm on the installation of fresh batteries by them.
- xiii. This office shall have the right to terminate the bid without assigning any reason.

## **Award of Work**

Those who meet the pre-qualification criteria as above will be considered for the opening of financial bid. The agency quoting the lowest rate shall be considered for award of work. IIIT, Delhi does not bind itself to accept the lowest or any other offer and reserves the right to accept or reject any or all the offers either in full or in part without assigning any reason.

## **Financial Bid**

Interested agencies may submit the financial bid as per enclosed format (**Annexure-“B”**), duly authenticated and stamped. A Bidder may inspect the site before quoting the rates. The Financial Bid should contain all relevant price information. The Bid Form must be filled in completely, without any errors, erasures or alterations. The Financial Bid should not contradict the technical offer in any way.

## **Payment Terms**

100% payment will be made on successful supply, installation, commissioning and testing of batteries.

## **Performance Guarantee**

Selected company will be required to deposit Performance Guarantee @ 5% of the Work value which shall be in the form of DD/FDR/Bank Guarantee in favour of the Institute. The format of which will be provided at the time of Award of Work.

## **How to submit**

The interested agencies may submit their proposal along with the above mentioned documents by subscribing the envelope **“SITC of UPS batteries”** enclosing separate sealed envelopes marked as **Pre-qualification Bid** and **Financial Bid**, so as to reach the Registrar, **IIIT-DELHI Okhla Industrial Estate, Phase III New Delhi 110020** by **1400 Hrs on 20 Apr 2016**

**For and on behalf of  
Indraprastha Institute of Information Technology Delhi**

**Signed  
Registrar**

**Annexure "A"**

**BOQ for SITC of 100 kva UPS Batteries**

<b>SNO</b>	<b>Parameter</b>	<b>Specifications</b>
1	Battery Type	Sealed Maintenance Free, VRLA
2	Make	Quanta, Hitachi, Panasonic, Exide
3	Total No	126
4	Capacity	12 V, 100 AH
5	UPS	Make Riello, 3X100 KVa
6	Battery Banks	3X42 No batteries
7	Inter connection cables between Batteries & UPS	ISI Marked

**In addition following Information be provided:**

- a) Expected AH discharged after each charge up cycle.....
- b) Warranted life of the battery.....
- c) Bidder to provide technical data sheet of the batteries being offered

(Name and Signature of Authorized Signatory with seal)

**(Signature of the bidder)**

Date:

**Financial Bid**

<b>Sl. No.</b>	<b>Description</b>	<b>Qty.</b>	<b>Basic Price per unit</b>	<b>Applicable Taxes and duties</b>	<b>Amount per unit (All inclusive) Rupees</b>	<b>Unit Price of old battery</b>	<b>Net price per battery (4-5)</b>	<b>Total Cost (6X1)</b>
		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
<b>A</b>	Supply, Installation, Testing, Commissioning of 12 V 100 AH Quanta batteries for 100 kva UPS	<b>126 Nos</b>						
Total (Rs. in figures)								
Total (Rs. in words)								

We agree to supply at the rate quoted above for the duration of 45 days. We understand that IIIT, Delhi is not bound to accept the lowest or any other offer and reserves the right to accept or reject any or all the offers either in full or in part without assigning any reason.

(Name and Signature of Authorized Signatory with seal)

**(Signature of the bidder)**

Date: