



INDRAPRASTHA INSTITUTE *of*
INFORMATION TECHNOLOGY
DELHI

TENDER FOR PURCHASE OF COMPUTER DESKTOPS

**FOR CAMPUS OF THE INSTITUTE AT
OKHLA PHASE-III, NEW DELHI-110020**

(Tender no. IIITD/S&P/16/2016-17)

INVITATION FOR BIDS

1. Indraprastha Institute of Information Technology (IIIT-Delhi), Delhi a State University created by an Act of Govt. of NCT of Delhi, invites sealed financial bids for the purchase of 40 in number Computer Desktops (as per specification mentioned under Scope of Work below) for its campus at Okhla Phase-III New Delhi-110020.
2. An amount of Rs.50, 000/- (Rupees Fifty Thousand only) towards earnest money (EMD) must be deposited in the form of Demand Draft in favor of IIIT-Delhi, payable at New Delhi. No interest shall be payable on the earnest money deposited by the bidder. Tender Document without earnest money will be summarily rejected.
3. Please enclose non-refundable Tender Document Fee of Rs.1000/- (One Thousand only) in the form of Demand Draft drawn in favor of IIIT-Delhi payable at New Delhi.
4. The last date for submission of bids is 4th July, 2016 up to 3:00 PM. The Tender Document should be addressed to:

Registrar,
Indraprastha Institute of Information Technology, Delhi
Okhla Phase-III
(Behind Govind Puri Metro Station)
New Delhi - 110020.

5. The bids shall be opened on the same day i.e. 4th July, 2016 at 3:30 PM.

SCOPE OF WORK

Supply of 40 numbers of Computer Desktops as per description below:

Latest Intel Core i5 Processor
Without any OS
Network card 1G
RAM: - 4GB DDR3-1600 DIMM (1x4GB) RAM
HDD: - 500GB 7200 RPM SATA
DVD drive: - Super Multi DVDRW 1st ODD
Display Monitor – 18.5” LED
Keyboard & Mouse
With other required accessories like power cable, VGA cable etc.

TERMS AND CONDITIONS

1. The financial bid should be valid for a period of not less than 30 days from the date of opening of bid i.e. 30 days from 4th July, 2016
2. The product is to be supplied within a period of 2 weeks from the date of issue of Purchase Order (PO) by the Institute.

3. The bidder should be attached Authorized Dealer Certificate along with the bid.
4. Bids will be opened in the presence of bidder's representatives, who choose to attend on the specified date and time. Only one representative shall be allowed to attend.
5. Sealed bid can be sent either by post or by messenger. The responsibility of delivery of bid lies entirely with the bidder.
6. Payment will be released after successful commissioning as certified by Officer in Charge of the Institute.
7. In the event of a dispute, Director, IIIT-Delhi shall be the sole arbitrator and his decision shall be final and binding on both the parties.
8. IIIT-Delhi does not bind itself to accept the lowest or any other offer and reserves the right to accept or reject any or all the offers either in full or in part without assigning any reason.
9. In case the reseller is not able to execute the Order, EMD amount of Rs.50, 000/- (Rupees Fifty Thousand only) shall be forfeited.

PROFORMA FOR FINANCIAL BID

S. No.	Item Name	Quantity	Base Cost (Rs.)	Taxes (Rs.)	Total Cost (All Inclusive) (Rs.)
1.	Latest Intel Core i5 Processor Without any OS Network card 1G RAM: - 4GB DDR3-1600 DIMM (1x4GB) RAM HDD: - 500GB 7200 RPM SATA DVD drive: - Super Multi DVDRW 1st ODD Display Monitor – 18.5” LED Keyboard & Mouse With other required accessories like power cable, VGA cable etc.	40			

Total Cost (All inclusive) of quantity mentioned above (in words):

We accept that the rate quoted above shall remain valid for a period of 30 days from the date mentioned below. The product shall be supplied within a period of two weeks from the date of placing Purchase Order on us.

(Signature and seal of the Bidder)

Date: