



The Department of Social Sciences and Humanities at the Indraprastha Institute of Information Technology (IIIT Delhi) is looking to hire an Academic Fellows (AF) for the current beginning February 15, 2021 for a period 3 months.

Job title	Part -Time Academic Fellow in Sociology
Reports to	Course Instructor
Area	Sociology/ Social Anthropology
No. of Position Available	1

### **Job Description:**

The Academic Fellow (AF) will assist in the delivery of courses in the Sociology stream. AFs work as an assistant instructor for courses. Their work involves taking tutorials, helping students, managing TAs, preparing/conducting/grading exams and tests. They are also responsible for the overall administration of the course.

### **Duties and responsibilities**

- To teach in tutorials, managing the tutorials and other Tutors/Teaching Assistants.
- To manage course related labs
- To conduct extra classes on the topics where students are facing difficulties.
- Maintaining Office Hours to clarify course related doubts, out of class hours, tutorials etc.
- To assist Course Faculty in making learning materials, assignments, answer keys and rubric for grading.
- To assist the Course Faculty in preparing exam question papers, conducting Quizzes, mid semester Exam, Final Exams.
- To assist the Course Faculty in grading, taking attendance, distributing and preparing classroom material, setting up technical equipment, and attend to any other needs of the course.
- To mentor and guide students in class-course projects. Assigning the rubric and grading the progress throughout the semester.
- To provide extra support to weak students.
- To perform academic/research activities as deemed suitable and necessary by the Course Faculty and the Head of the Department.
- To participate and aid in the activities of the Department.

### **Qualifications**

For the position in Sociology the desired candidate must have a first-class M.A. degree in Sociology and an MPhil in the discipline or must be currently enrolled or have

completed a PhD in Sociology. The candidate is expected to have good understanding of the basic courses like Introduction to Sociology/Anthropology, Sociology of India, Sociological Theories, Social Research methods, Urban Sociology, Media Sociology, Gender Studies and Sociology of Science and Technology.

Candidates must have an excellent academic record and proven interest in academic teaching. Prior teaching experience is not essential but candidates with experience in teaching/assisting at the graduate level program will be preferred. The position is best suited for those who are looking for a career in teaching.

### **Compensation & Terms**

The term of appointment will be for 3 months in the ongoing Winter semester 2021. The compensation will be Rs. 20,000/- per month with free hostel accommodation or Rs.25, 000 per month without hostel accommodation.

**Application:** Please apply with a detailed CV to the Junior Manager SSH, Mr Binoj Baby at [binoj@iiitd.ac.in](mailto:binoj@iiitd.ac.in) latest by 7<sup>th</sup> of February, 2021.